



MANHATTAN SAILING CLUB

385 SOUTH END AVE #6H - NEW YORK, NY 10280 – 212-786-3323 - WWW.MYC.ORG

Credit Card Processing Error

Dear _____,

Your credit card on file with the club for dues and other charges was declined.

Type of Card: VISA MasterCard American Express Discover

Last 4 digits: _____ Exp: _____ Amount Attempted: _____ Date: _____

Please let us know what to do: Try card again. New expiration date _____

Use this new card: _____ Exp: _____

Your account is: 0-30 days past due

30-60 days past due - Please read important information below.

60-90 days past due - Your club privileges have been suspended.

Club Rules, Paragraph 10. Payment of Club Services:

All members are required to provide the club with a credit card for payment of dues and other charges (except members who joined prior to 2003). The club sends a digital invoice to the member on the 3rd of each month that charges accrue. The charges are then billed to the credit card on file. If any dues or charges are not paid after 30 days, the member will be sent a reminder letter. If the dues are not paid within 60 days, that member's privileges will be suspended and their name posted on the club bulletin board. Any member whose dues are not paid after 90 days will be removed from the club.

Fax this form to 212-786-1743.

Or mail it to: Manhattan Sailing Club, 385 South End Ave #6H, New York, NY 10280

If you have any questions, please call Emily Whipple at 212-945-4069.